



Supplemental User Note 1

Office of Refugee Resettlement (ORR) Master File, 1975 – February 1990

NN3-292-95-001

Records of the National Science Foundation (Record Group 292)

NARA created public use versions of the RG468.ORRMF.N5091 and RG468.ORRMF.MG822 files to mask fields containing personal privacy information exempt from disclosure under the Freedom of Information Act (FOIA) (b)(6) including alien registration numbers and names.

The two restricted files were preserved in EBCDIC with variable-length records. NARA had to convert the files into ASCII with fixed-length records with two record-delimiters (carriage return and line feed) and pad the record length to 1,030. The record length includes the delimiters.

Upon converting the RG468.ORRMF.N5091 file from EBCDIC to ASCII, it was discovered that the file contained stray binary or non-standard characters. The characters did not pose problems when the file was converted from EBCDIC to ASCII or when the public use version was verified.

The following is a list of the public use files:

XMIS	File ID	Record Count	Bytes
091878	ORRMF_N5091_PU	862,048	887,909,440
091879	ORRMF_MG822_PU	376,286	387,574,580

Jennifer Namsiriwan Crabb, Archivist
Electronic Records Division (RDE)
March 21, 2016

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RECORDS ADMINISTRATION

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COLLEGE PARK, MD 20740-6001

National Archives at College Park



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OFFICE OF REFUGEE RESETTLEMENT MASTER FILE

1975-1990

DOCUMENTATION

**Record Group 292: Records of the Administration
for Children and Families**

Accession Number: 3-292-95-01

September 4, 1996

National Archives and Records Administration

National *Archives at College Park*



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LIST OF DOCUMENTATION

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LIST OF DOCUMENTATION

File Title: Office Of Refugee Resettlement Master File
1975-1990

Accession: 3-292-95-1

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NARA Processing Materials

- AERIC Multi-Length Records Separate Reports
- AERIC Validation Summary Results Reports

Prepared by: Chauncey B. Jessup
Date: September 5, 1996

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USER NOTE 1

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USER NOTE 1

OFFICE OF REFUGEE RESETTLEMENT MASTER FILES 1975-1990

When the National Archives (NARA) received these records from the Office of Refugee Resettlement (ORR) in 1990 ORR was in the Social Security Administration (SSA), Department of Health and Human Services (DHHS). It later moved to the Administration for Children and Families (ACF), DHHS, so these ORR records are being maintained among NARA holdings for ACF, RG-292.

NARA received two record layouts for this accession. One is for the 128-byte ORR MASTER FILE PRIMARY FIELDS and the second is for the PRIMARY FIELDS plus 80 additional bytes that may be repeated a variable number of times for appending trailers. A NARA-created record layout derived from the two agency versions of the record layout has been added to the documentation.

ORR says that the Record Type code in column 9 is an "action" code, and that 0=delete, 1=add, 2=changed and A=update or create.

ORR says that the source codes for columns 10, 112, 113-116 and 117-120 are for source of input data, and that 0=CDC, 1=CDC-expanded, 3=Nominal Roll Form, 6=INS, A=ACVA (American Council of Voluntary Agencies), C=Cuban/Haitian entrants, and T=RDC (Refugee Data Center). ACVA codes are entered at foreign refugee processing centers. Nominal Roll codes are from an ICM Nominal Rolls Form which reports the number of migrants arriving in the United States.

Use alien numbers with caution. ORR informs the National Archives that some alien numbers may appear more than once, so the use of an additional field such as date of birth is advised when searching the data by alien number.

Alien numbers and person names are exempt from general disclosure under FOIA exemption 5 U.S.C. §552 (b)(6).

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USER NOTE 2

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USER NOTE 2

File Title: Office of Refugee Resettlement (ORR) Master File,
1975-1990

Accession: 3-292-95-1

This is a two volume file. The dataset names are RG468.ORRMF.N5091 and RG468.ORRMF.MG822. The dates of arrival data are not consistently recorded accurately, but it appears the refugee arrival dates are 1975 to September 30, 1985 on RG468.ORRMF.N5091 and 1985 to February 28, 1990 on RG468.ORRMF.MG822. The variables, record layout and codes are the same for the data on both volumes.

Each record in this file has a 128 byte primary fields layout followed by a variable number of trailers, so the file is in a VB format. To validate the file NARA used a computer routine to separate the file by record lengths. Attached is a list of records grouped together by record lengths. The computer routine identified 19 record lengths on the 1975-1985 tape and 3 on the 1985-1990 tape. The routine added the number of record bytes to the dataset name (eg. RG468.ORRMF.N5091.124). The list includes the record count for each group, and a summary of the validation results for each group. Overall there are 1,238,349 records in this file. Of these, the NARA validation process noted only 14 records with no valid respondent data and 1 record counted on a printed AERIC Load Report (REFUGEE_RESET_50910K) which did not show up when viewed online.

The version of the ORR data file available to users is in the VB format. Not all of the data in every record is valid and not all of the records have data in every field. The most frequent data discrepancy noted during the validation process was for the Immigration Status Date coded YYMM. The next most frequent discrepancies noted were numeric codes for Immigration Status when the codebook only allows alphabet codes.

Attachment:

Title: ORR Master File, 1975-1990

Accession: 3-292-95-1

Summary Validation Results:

MO/B010568

1. DSN: RG468.ORRMF.N5091.124
 Short Title: REFUGEE_RESET_50910A
 LRECL: 124
 Record Count: 494,765
Validation Results: The basic 128 byte record data is okay except for minor discrepancies and invalid data in the Immigration Status date field coded YMM. This portion of the file has no trailers.

2. DSN: RG468.ORRMF.N5091.204
 Short Title: REFUGEE_RESET_50910B
 LRECL: 204
 Record Count: 363,262
Validation Results: The basic 128 byte record data is okay except for minor discrepancies and invalid data in the Immigration Status date field coded YMM. Trailer data is sketchy.

3. DSN: RG468.ORRMF.N5091.206
 Short Title: REFUGEE_RESET_50910C
 LRECL: 206
 Record Count: 1,770
Validation Results: The basic 128 byte record data is okay except for minor discrepancies and invalid data in the Immigration Status date field coded YMM. Trailer data is sketchy.

4. DSN: RG468.ORRMF.N5091.126
 Short Title: REFUGEE_RESET_50910D
 LRECL: 126
 Record Count: 2,239
Validation Results: The basic 128 byte record data is okay except for minor discrepancies and invalid data in the Immigration Status date field coded YMM. No trailer data in this portion of the file.

(ORR, Summary Validation Results, cont.)

5. DSN: RG468.ORRMF.N5091.2
 Short Title: REFUGEE_RESET_50910E
 LRECL: 2
 Record Count: 1
Validation Results: No Data.
6. DSN: RG468.ORRMF.N5091.10
 Short Title: REFUGEE_RESET_50910F
 LRECL: 10
 Record Count: 1
Validation Results: Only has an alien number and a source code.
7. DSN: RG468.ORRMF.N5091.112
 Short Title: REFUGEE_RESET_50910G
 LRECL: 112
 Record Count: 1
Validation Results: Data value questionable.
8. DSN: RG468.ORRMF.N5091.144
 Short Title: REFUGEE_RESET_50910H
 LRECL: 144
 Record Count: 1
Validation Results: The basic 128 byte record data is okay except
 for minor discrepancies and invalid data in
 the Immigration Status date field coded YYMM.
 No trailer data in this portion of the file.
9. DSN: RG468.ORRMF.N5091.82
 Short Title: REFUGEE_RESET_50910I
 LRECL: 82
 Record Count: 6
Validation Results: Contains valid data in the first 82 bytes of
 the basic 128-byte record. No trailer data in
 this portion of the file.

(ORR, Summary Validation Results, cont.)

10. DSN: RG468.ORRMF.N5091.120
 Short Title: REFUGEE_RESET_50910J
 LRECL: 120
 Record Count: 5
Validation Results: Basic record data value questionable. No trailer data in this portion of the file.
11. DSN: RG468.ORRMF.N5091.23
 Short Title: REFUGEE_RESET_50910K
 LRECL: 23
 Record Count: 2 (1 when viewed online)
Validation Results: Only has an alien number, a name and a source code. No trailer data in this portion of the file.
12. DSN: RG468.ORRMF.N5091.99
 Short Title: REFUGEE_RESET_50910L
 LRECL: 99
 Record Count: 1
Validation Results: Basic record data value questionable. No trailer data in this portion of the file.
13. DSN: RG468.ORRMF.N5091.78
 Short Title: REFUGEE_RESET_50910M
 LRECL: 78
 Record Count: 1
Validation Results: Contains valid data in the first 78 bytes of the basic 128 byte record. No trailer data in this portion of the file.
14. DSN: RG468.ORRMF.N5091.40
 Short Title: REFUGEE_RESET_50910N
 LRECL: 40
 Record Count: 1
Validation Results: Basic record data value questionable. No trailer data in this portion of the file.

(ORR, Summary Validation Results, cont.)

15. DSN: RG468.ORRMF.N5091.76
 Short Title: REFUGEE_RESET_509100
 LRECL: 76
 Record Count: 1
Validation Results: Alien number and name ok. Other basic record data value questionable. No trailer data in this portion of the file.
16. DSN: RG468.ORRMF.N5091.28
 Short Title: REFUGEE_RESET_50910P
 LRECL: 28
 Record Count: 2
Validation Results: Contains only alien number, name and source code. No trailer data in this portion of the file.
17. DSN: RG468.ORRMF.N5091.174
 Short Title: REFUGEE_RESET_50910Q
 LRECL: 174
 Record Count: 2
Validation Results: Basic record data ok starting with the birthday field and ending with the occupation field. One record has trailer data consisting of valid State, city, county and occupation codes. No trailer data in the other record.
18. DSN: RG468.ORRMF.N5091.22
 Short Title: REFUGEE_RESET_50910R
 LRECL: 22
 Record Count: 1
Validation Results: Only has an alien number, person name and a source code. No trailer data in this portion of the file.
19. DSN: RG468.ORRMF.N5091.100
 Short Title: REFUGEE_RESET_50910S
 LRECL: 100
 Record Count: 1
Validation Results: Contains valid data for the country of birth, country of citizenship, arrival date, city name, State code, county code and sponsoring agency but apparently no individual identifying information. No trailer data in this portion of the file.

(ORR, Summary Validation Results, cont.)

M0/B010566

1. DSN: RG468.ORRMF.MG822.124
 Short Title: REFUGEE_RESET_MG822A
 LRECL: 124
 Record Count: 371,582
Validation Results: Basic 128 byte record data okay except for
 minor discrepancies. No trailer data in this
 portion of the file.

2. DSN: RG468.ORRMF.MG822.126
 Short Title: REFUGEE_RESET_MG822B
 LRECL: 126
 Record Count: 4,703
Validation Results: Basic 128 byte record data okay except for
 minor discrepancies. No trailer data in this
 portion of the file.

3. DSN: RG468.ORRMF.MG822.2
 Short Title: REFUGEE_RESET_MG822C
 LRECL: 2
 Record Count: 1
Validation Results: No data in record.

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RECORD LAYOUT

ORR MASTER FILE PRIMARY FIELDS

<u>Field</u>	<u>Length</u>	<u>Column</u>
Alien number	8	01-08
Record type	1	09
Source	1	10
Name	26	11-36
Birthdate (YYMMDD)	6	37-42
Country of birth	2	43-44
Sex	1	45
Country of citizenship	2	46-47
Marital status	1	48
Family status	1	49
Health Status A	1	50
Health Status B	1	51
Case number	10	52-61
Voluntary agency	4	62-65
Arrival date (YYMMDD)	6	66-71
City	15	72-86
State	2	87-88
County	3	89-91
City code	5	92-96
Education	1	97
English ability (R,W,S)	3	98-100
Immigration status code	1	101
Immigration status code date (YYMM)	4	102-105
Filler	4	106-109
Occupation	2	110-111
CDC code	1	112
ACVA code	4	113-116
Nominal Roll code	4	117-120
Filler	2	121-122
Trailer count	2	123-124

Source codes are internal to the system, showing what the source document was.

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RECORD LAYOUT

OFFICE OF REFUGEE RESETTLEMENT (ORR) MASTER FILES, 1975-1990

NARA received two record layouts for this ORR accession. One is for a 128-byte ORR MASTER FILE PRIMARY FIELDS and the second is for the PRIMARY FIELDS plus 80 additional bytes that may be repeated a variable number of times for appending trailers. Variable length is apparently determined by the number of fixed-length 80-byte trailers appended to the 128-byte Primary Fields.

This NARA-created record layout combines the two agency-provided record layouts into one for easier usage. The agency-provided record layouts are still being preserved with this documentation.

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LOCATION 1 ON THE RECORD LAYOUT IS RECORDED IN LOCATION 5 ON THE DATA TAPE, THUS A 124 BYTE RECORD ON THE RECORD LAYOUT IS A 128 BYTE RECORD ON THE DATA TAPE, AND A 204-BYTE RECORD ON THE RECORD LAYOUT, FOR RECORDS WITH APPENDED TRAILERS, IS A 208 BYTE RECORD ON THE DATA TAPE.

=====

COLUMN WIDTH	FIELD NAME	COLUMN LOCATION
PIC X(8).	ALIEN NUMBER	1-8
PIC X.	REC TYPE	9
PIC X.	SOURCE	10
PIC X(26).	NAME	11-36
PIC 9(6).	BIRTHDATE (YYMMDD)	37-42
PIC XX.	BIRTH COUNTRY	43-44
PIC X.	SEX	45
PIC XX.	COUNTRY OF CITIZENSHIP	46-47
PIC X.	MARITAL STATUS	48
PIC X.	FAMILY STATUS	49
PIC X.	HEALTH STATUS A	50
PIC X.	HEALTH STATUS B	51
PIC X(10).	CASE NUMBER	52-61
PIC X(4).	VOLUNTARY AGENCY	62-65
PIC 9(6).	ARRIVAL DATE (YYMMDD)	66-71
PIC X(15).	CITY [name]	72-86

PIC XX.	STATE [FIPS code]	87-88
PIC XXX.	COUNTY [FIPS code]	89-91
PIC XXXXX.	CITY CODE [FIPS]	92-96
PIC X.	EDUCATION	97
PIC X.	ENGLISH READING (R) ABILITY	98
PIC X.	ENGLISH WRITING (W) ABILITY	99
PIC X.	ENGLISH SPEAKING (S) ABILITY	100
PIC X.	IMMIGRATION STATUS CODE	101
PIC XX.	IMMIGRATION STATUS CODE YR (YY)	102-103
PIC XX.	IMMIGRATION STATUS CODE MO (MM)	104-105
PIC [XXXX].	FILLER	106-109
PIC XX.	OCCUPATION [code]	110-111
PIC X.	CDC CODE	112
PIC X(4).	ACVA CODE	113-116
PIC [XXXX].	NOMINAL ROLL CODE	117-120
PIC [XX].	FILLER	121-122
PIC 9(20).	TRAILER COUNT	123-124

=====

TRAILERS MAY OCCUR FROM 0-25 TIMES: INS ANNUAL DATA UP TO LAST 5 YEARS AND UP TO 20 PUBLIC ASSISTANCE DATA TRAILERS.

=====

PIC X.	TRAILER TYPE	125
PIC XX.	STATE [FIPS code]	126-127
PIC XXXXX.	CITY CODE [FIPS]	128-132
PIC XXX.	COUNTY [FIPS code]	133-135
PIC XX.	OCCUPATION	136-137
PIC XX.	INDUSTRY	138-139
PIC X.	EMPLOYMENT STATUS	140
PIC X.	IMMIGRATION STATUS	141
PIC XX.	IMMIGRATION STATUS YR	142-143
PIC XX.	STATE [FIPS code]	144-145
PIC XXXXX.	CITY CODE [FIPS]	146-150
PIC XXX.	COUNTY [FIPS code]	151-153
PIC XX.	OCCUPATION	154-155
PIC XX.	INDUSTRY	156-157
PIC X.	EMPLOYMENT STATUS	158
PIC X.	IMMIGRATION STATUS	159
PIC XX.	IMMIGRATION STATUS YR	160-161
PIC X(3).	RESERVED-INS	162-164
PIC X.	TRAILER TYPE	165
PIC XX.	STATE [FIPS code]	166-167
PIC XXXXX.	CITY CODE [FIPS]	168-172
PIC XXX.	COUNTY [FIPS code]	173-175
PIC XX.	OCCUPATION	176-177
PIC XX.	INDUSTRY	178-179
PIC X.	EMPLOYMENT STATUS	180
PIC X.	IMMIGRATION STATUS	181
PIC XX.	IMMIGRATION STATUS YR	182-183
PIC XX.	STATE [FIPS code]	184-185
PIC XXXXX.	CITY CODE [FIPS]	186-190

PIC XXX.	COUNTY [FIPS code]	191-193
PIC XX.	OCCUPATION	194-195
PIC XX.	INDUSTRY	196-197
PIC X.	EMPLOYMENT STATUS	198
PIC X.	IMMIGRATION STATUS	199
PIC XX.	IMMIGRATION STATUS YR	200-201
PIC X(3).	RESERVED-INS	202-204

ORR MASTER FILE PRIMARY FIELDS
AND
CODES

ORR REFUGEE SYSTEM - Miscellaneous Codes

Data Element (characters)	Description	Code
Sex (1)	Male	M
	Female	F
	Unknown	U
Marital Status (1)	Single	S
	Married	M
	Widowed	W
	Divorced	D
	Separated	P
	Orphaned/Abandoned Child	O
	Unknown	U
Family Status (1)	Unattached Individual	I
	Head of Family	H
	Spouse	S
	Dependant	D
	Unaccompanied Minor	M
	Unknown	U
Education (1)	None	N
	Primary School	P
	Secondary School	S
	University	C
	Graduate School	G
	Technical School	T
	Unknown	U
English Ability (3) <i>(old system)</i>	Reading (1st character)	
	Yes, reads English	Y
	Some, but extent unknown	S
	No, reads no English	N
	Unknown	U
	Writing (2nd character)	
	Same coding as above	
	Speaking (3rd character)	
	Same coding as above	
Health Status (2)	Class A Health Condition (1st)	
	Yes	Y
	No	N
	Unknown	U
	Class B Health Condition (2nd)	
	Yes	Y
	No	N
	Unknown	U

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English ability - new system

- AAA - Minimal survival English ability
(not literate in native language)
- BBB - Minimal survival English ability
(literate in native language)
- CCC - Some proficiency, can understand English in most
survival situations
- DDD - Functional English ability in routine survival
situations
- EEE - Fairly proficient in English
(12 or more years of education)
- AID - Good English ability - served as interpreter for other
refugees during training program
- OOO - Exempted from ESL training for humanitarian or other
reasons or because they do not fall within the age
range

For refugees between the ages of 13 and 16 trained at U.S.G.
ESL/CO programs overseas:

PAS - 20 week ESL/CO program for school age refugees.

For refugees not trained at U.S.G. facilities, an informal
assessment of the refugee's reading, writing and speaking ability
(in this order) is provided:

- G - Good
- S - Some
- N - None
- U - Unknown

An individual who can read some English, but can neither
write nor speak English would carry the code: SNN. Readers of the
report are cautioned to note the informal, non-standardized nature
of these assessments made by overseas non-ESL posts as compared
with those of the formal ESL/CO overseas training program.

COLUMN 14: OCCUPATIONS (OCC)

The Department of Labor 3-digit list of standard occupation
codes is utilized to report the primary previous occupation of the
refugee. The list is found in Attachment 4. For individuals who
have never worked outside the home, are disabled, were retired in
their own country or for whom this information is unavailable, no
code will be listed.

ORR REFUGEE DATA SYSTEM

Immigration Status Codes

<u>Immigration Status</u>	<u>Code</u>	<u>Notes</u>
Refugee (Sec. 207)	R	
Asylee (Sec. 208)	S	Asylees enter the ORR system when joining a spouse or parent previously granted political asylum. They are eligible for ORR benefits.
Amerasian (P.L. 100-204)	M	
Immigrant	I	
Parolee (Humanitarian or public interest)	H	Parolees enter the ORR system if they arrive as part of a refugee flow but do not qualify for individual refugee status. They are not eligible for ORR benefits.
Nonimmigrant	K	
Entrant	E	Term applied to certain Cuban and Haitian nationals. Eligible for ORR-like benefits in states that have an entrant program.
Permanent Resident Alien	A	Code applied when a refugee has adjusted status after one year in the U.S. and his I-643 form has been linked in the ORR system.
Naturalized U.S. Citizen	N	
Deceased	D	

ORR REFUGEE DATA SYSTEM

Immigration Status Codes

<u>Immigration Status</u>	<u>Code</u>
Refugee (Sec. 207)	R
Asylee (Sec. 208)	S
Amerasian (P.L. 100-204)	M
Immigrant	I
Parolee (humanitarian or public interest parole)	H
Nonimmigrant	K
Entrant	E
Permanent Resident Alien (adjusted from refugee status)	A
Naturalized U.S. Citizen	N
Deceased	D

ORR REFUGEE SYSTEM - Standard Country Codes

Afghanistan	AF
Albania	AL
Angola	AO
Austria	AU
Australia	AS
Bulgaria	BU
China	CH
Cuba	CU
Cyprus	CY
Czechoslovakia	CZ
El Salvador	ES
Ethiopia	ET
France	FR
Ghana	GH
Haiti	HA
Hong Kong	HK
Hungary	HU
India	IN
Indonesia	ID
Iran	IR
Israel	IS
Japan	JA
Jordan	JO
Kampuchea	KH + CB
Korea	KS
Laos	LA
Lebanon	LE
Macao	MC
Malaysia	MY
Philippines	RP
Poland	PL
Romania	RO
Singapore	SN
Syria	SY
Soviet Union	UR
Switzerland	SZ
Taiwan	TW
Thailand	TH
Turkey	TU
Venezuela	VE
Vietnam	VM
Yemen	YE
Yugoslavia	YO
Zambia	ZA

Born on Board	OB
Born at Sea	OB
Stateless	ZN
Unknown/None	ZU
Other	ZZ

U S Territories

American Samoa	AQ
Guam	GQ
Johnson Atoll	JQ
No. Mariana Islands	CQ
Midway Island	MQ
Puerto Rico	RQ
Trust Territories of the Pacific Islands	NQ
Virgin Islands	VQ
Wake Island	WQ

U S Citizen

US

Nicaragua

NU

Argentina

AR

Botswana

BC

Cambodia/kampuchea (CB + KH)

Zaire

CG

Columbia

CO

Egypt

EG

Finland

FI

German Democratic Republic

GC

Federal Republic of Germany

GE

Greece

GR

Guatemala

GT

Italy

IT

IRAQ

IZ

Jamaica

JM

Kenya

KE

Kuwait

KW

Lesotho

LT

Revised 3/2/82

Libya

LY

Malawi

MI

Morocco

MO

Mexico

MX

Mozambique

MZ

Paraguay

PA

Pakistan PK

Panama PN

Saudi Arabia SA

South Africa SF

Somalia SO

Spain SP

Sudan SU

United Arab Emi TC

Tanzania TZ

Uganda UG

United Kingdom UK

USSR UR

USA US

Namibia WA

Yemen YS

ORR REFUGEE SYSTEM - Standard Country Codes

Afghanistan	AF
Albania	AL
Angola	AO
Austria	AU
Australia	AS
Bulgaria	BU
China	CH
Cuba	CU
Cyprus	CY
Czechoslovakia	CZ
El Salvador	ES
Ethiopia	ET
France	FR
Ghana	GH
Haiti	HA
Hong Kong	HK
Hungary	HU
India	IN
Indonesia	ID
Iran	IR
Israel	IS
Japan	JA
Jordan	JO
Kampuchea	KH
Korea	KS
Laos	LA
Lebanon	LE
Macao	MC
Malaysia	MY
Philippines	RP
Poland	PL
Romania	RO
Singapore	SN
Syria	SY
Soviet Union	UR
Switzerland	SZ
Taiwan	TW
Thailand	TH
Turkey	TU
Venezuela	VE
Vietnam	VM
Yemen	YE
Yugoslavia	YO
Zambia	ZA

Born on Board	OB
Born at Sea	OB
Stateless	ZN
Unknown/None	ZU
Other	ZZ

U S Territories

American Samoa	AQ
Guam	GQ
Johnson Atoll	JQ
No. Marianna Islands	CQ
Midway Island	MQ
Puerto Rico	RQ
Trust Territories of the Pacific Islands	NQ
Virgin Islands	VQ
Wake Island	WQ

U S Citizen	US
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Nicaragua	NU
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Revised 3/2/82

ATTACHMENT 1

VOLUNTARY AGENCIES
PARTICIPATING IN RESETTLEMENT
OF REFUGEES

ACNS	American Council for Nationalities Services 95 Madison Avenue New York, New York 10016 (212) 532-5858
AFCR	American Fund for Czechoslovak Refugees, Inc. 1776 Broadway - Suite 2105 New York, New York 10019 (212) 265-1919
CWS	Church World Service Immigration and Refugee Programs 475 Riverside Drive New York, New York 10115-0050 (212) 870-2164
HIAS	Hebrew Immigrant Aid Society 200 Park Avenue South New York, New York 10003 (212) 674-6800
IOWA	Iowa Department of Human Services Bureau of Refugee Programs 1200 University - Suite D Des Moines, Iowa 50314 (515) 281-3119
IRC	International Rescue Committee 386 Park Avenue South - 10th Floor New York, New York 10016 (212) 679-0010
LIRS	Lutheran Immigration and Refugee Service Lutheran Council in the U.S.A. 360 Park Avenue South New York, New York 10010 (212) 532-6350
PAIR	Polish American Immigration and Relief Committee, Inc. 119 East 15th Street New York, New York 10003 (212) 254-2240

PBF
(now EMM)

The Presiding Bishop's Fund for World Relief (now
The Episcopal Church Center
815 Second Avenue
New York, New York 10017
(212) 867-8400
Episcopal Migration
Ministries)

TF

Tolstoy Foundation, Inc.
200 Park Avenue South - Room 1612
New York, New York 10003
(212) 677-7770

USCC

United States Catholic Conference
Migration and Refugee Services
902 Broadway - 8th Floor
New York, New York 10010
(212) 460-8077

WRRS

World Relief
P.O. Box WRC
Nyack, New York 10960
(914) 268-4135

CANF

Cuban-American National Foundation

ORR REFUGEE SYSTEM - Standard Occupational Codes

Professional, Technical, and Managerial Occupations in:

Architecture, engineering, and surveying	01
Mathematics and physical sciences	02
Life sciences	04
Social Sciences	05
Medicine and health	07
Education	09
Museum, library, and archival sciences	10
Law and jurisprudence	11
Religion and theology	12
Writing	13
Art	14
Entertainment and recreation	15
Administrative specializations	16
Managers and officials not elsewhere classified	18
Miscellaneous professional, technical, and managerial	19

Clerical, Sales, and Related Occupations in:

Stenography, typing, and filing	20
Computing and account-recording	21
Production and stock clerks	22
Information and message distribution	23
Miscellaneous clerical ^{of}	24
Sales occupations, services ^{of}	25
Sales occupations, consumable commodities ^{of}	26
Sales occupations, commodities not elsewhere classified	27
Miscellaneous sales	29

Service and ~~Service~~ Related Occupations in:

Domestic service	30
Food and beverage preparation and service	31
Lodging services ^{and}	32
Barbering, cosmetology services	33
Amusement and recreation services	34
Miscellaneous personal services	35
Apparel and furnishings services	36
Protective services	37
Building services	38

Agricultural, Fishery, Forestry, and Related Occupations in:

Plant farming	40
Animal farming	41
Miscellaneous agricultural	42
Fishery	44
Forestry ^{and}	45
Hunting, trapping	46

Processing Occupations in:

Page 2.

Metal products	50
Ore refining and foundry work <i>and</i>	51
Food, tobacco, related products	52
Paper and related materials	53
Petroleum, coal, natural or manufactured gas, related products	54
Chemicals, plastics, synthetics, rubber, paint, related products	55
Wood and wood products	56
Stone, clay, glass, related products	57
Leather, textiles, related products	58
Processing occupations not elsewhere classified	59

Machine Trades Occupations in:

Metal machining	60
Metalworking occupations not elsewhere classified	61
Mechanics	62
Machinery repairers	63
Paperworking	64
Printing	65
Wood machining	66
Machining stone, clay, glass, related materials	67
Textiles	68
Machine trades occupations not elsewhere classified	69

Benchwork Occupations in Fabrication, Assembly, and Repair of:

Metal products not elsewhere classified	70
Scientific, medical, photographic, optical, horological products	71
Electrical equipment	72
Products made from assorted materials	73
Painting, decorating, etc (stat)	74
Plastics, synthetics, rubber, related products	75
Wood products	76
Sand, stone, clay, glass products	77
Textile, leather, related products	78
Benchwork occupations not elsewhere classified	79

Structural Work and Related Occupations in:

Metal fabricating not elsewhere classified	80
Welders, cutters, etc	81
Electrical assembling, installing, repairing	82
Painting, plastering, waterproofing, cementing, etc	84
Excavating, grading, paving, etc	85
Construction occupations not elsewhere classified	86
Structural work occupations not elsewhere classified	89

Miscellaneous Occupations in:

Motor freight	90
Transportation not elsewhere classified	91
Packaging and materials handling	92
Extraction of minerals	93
Production and distribution of utilities	95
Amusement, recreation, motion picture, radio, television	96
Graphic art work	97

Where occupation is not known, determine the appropriate entry based on the individual's age at Date of Arrival in the U. S. as follows:

If the individual's age at Date of Arrival is --

0 ≤ 5	Less than 5, the Occupation Code is Z1 meaning Child.
6 ≤ 18	6 but less than 18, the Occupation Code is Z2 meaning Student.
19 ≤ 64	19 but less than 64, the Occupation Code is Z3 meaning Employable, but occupation unspecified.
	65 and over, the Occupation Code is Z4 meaning Retired.

One other code may be used, Z5 meaning Disabled Person.

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National Archives at College Park



8601 Adelphi Road
College Park, MD 20740-6001

ORR MASTER RECORD WORK AREA
(Record/Trailers Layout)


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003800 FD  MASTER-IN
003900      RECORDING MODE V
004000      BLOCK CONTAINS 0 CHARACTERS
004100      RECORD CONTAINS 124 TO 1024 CHARACTERS
004200      LABEL RECORDS OMITTED.
004300 01  MS-IN-RECORD.
004400      05  MS-PRIM-REC.
004500          10  MS-IN-ANO                      PIC X(8).
004600          10  FILLER                          PIC X(112).
004700      05  MS-IN-ARS                          PIC XX.
004800      05  MS-IN-TRLR-COUNT                    PIC 99.
004900      05  MS-IN-TRLR OCCURS 1 TO 22 TIMES
005000                      DEPENDING ON MS-IN-TRLR-COUNT
005100                      PIC X(40).
005200      05  MS-FILLER                          PIC X(20).
006300
006400
006500
008900*****REFUGEE MASTER RECORD WORK AREA*****
009000*
009100*  THE REFUGEE MASTER RECORDS ARE VARIABLE LENGTH. THEY CONSIST
009200*  OF A ROOT SEGMENT OF FIXED LENGTH AND A VARIABLE NUMBER OF
009300*  FIXED LENGTH TRAILERS OF MULTIPLE TYPES.
009400*
009500*  THE ROOT SEGMENT EXISTS FOR ALL MASTER RECORDS. FROM 0 TO 25
009600*  TRAILERS MAY EXIST FOR A GIVEN RECORD.
009700*
009800*  THE ROOT SEGMENT IS CREATED WHEN A RECORD IS ADDED TO THE FILE.
009900*
010000*  TRAILERS ARE FORMATTED ACCORDING TO TYPE. THE FOLLOWING TYPES
010100*  MAY EXIST:
010200*      1.  INS ANNUAL DATA - DATA FOR UP TO LAST FIVE YEARS
010300*          MAY EXIST.
010400*      2.  PUBLIC ASSISTENCE DATA - UP TO 20 TRAILERS OF THIS
010500*          TYPE MAY EXIST.
010600*
010700
010800 01  MASTER-WORK-AREA.
010900      02  MS-WK-PRIMARY.
011000          05  MS-WK-ANO.
011100              10  MS-WK-ANO-1                PIC X.
011200              10  MS-WK-ANO-2                PIC X(7).
011300          05  MS-WK-RECTYPE                    PIC X.
011400          05  MS-WK-SOURCE                      PIC X.
011500          05  MS-WK-NAME                        PIC X(26).
011600          05  MS-WK-BIRTHDATE.
011700              10  MS-WK-BIRTH-YR              PIC XX.
011800              10  MS-WK-BIRTH-MO              PIC XX.
011900              10  MS-WK-BIRTH-DA              PIC XX.
012000          05  MS-WK-BIRTHDATE-99 REDEFINES MS-WK-BIRTHDATE.
012100              10  MS-WK-BIRTH-YR-99            PIC 99.
012200              10  MS-WK-BIRTH-MO-99            PIC 99.
012300              10  MS-WK-BIRTH-DA-99            PIC 99.
012400          05  MS-WK-BIRTH-COUNTRY              PIC XX.
012500          05  MS-WK-SEX                          PIC X.
012600          05  MS-WK-CITIZEN-COUNTRY            PIC XX.
012700          05  MS-WK-MARITAL-STATUS              PIC X.
012800          05  MS-WK-FAMILY-STATUS              PIC X.
012900          05  MS-WK-HEALTH-STATUS-A            PIC X.
013000          05  MS-WK-HEALTH-STATUS-B            PIC X.

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013100	05	MS-WK-CASE-NO.	
013200	10	MS-WK-CASENO-1-9.	
013300	15	MS-WK-CASENO-1-2	PIC X(2).
013400	15	MS-WK-CASENO-3	PIC X.
013500	15	FILLER	PIC X(6).
013600	10	MS-WK-CASENO-10	PIC X.

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013700      05  MS-WK-VOLAG                PIC X(4) .
013800      05  MS-WK-ARRIVAL-DATE.
013900      10  MS-WK-ARRIVAL-YR          PIC 99 .
014000      10  MS-WK-ARRIVAL-MO          PIC 99 .
014100      10  MS-WK-ARRIVAL-DA          PIC 99 .
014200      05  MS-WK-CITY                 PIC X(15) .
014300      05  MS-WK-STATE                 PIC XX .
014400      05  MS-WK-STATE-99 REDEFINES MS-WK-STATE PIC 99 .
014500      05  MS-WK-COUNTY                PIC XXX .
014600      05  MS-WK-COUNTY-99 REDEFINES MS-WK-COUNTY PIC 999 .
014700      05  MS-WK-CITY-CODE            PIC XXXXX .
014800      05  MS-WK-EDUCATION            PIC X .
014900      05  MS-WK-ENGLISH-ABILITY.
015000      10  MS-WK-ENG-R                PIC X .
015100      10  MS-WK-ENG-W                PIC X .
015200      10  MS-WK-ENG-S                PIC X .
015300      05  MS-WK-SSNO                 PIC X(9) .
015400      05  MS-WK-IND-STATUS-CODES REDEFINES MS-WK-SSNO .
015500      15  MS-WK-IND-STAT-CODE        PIC X .
015600      15  MS-WK-IND-STAT-CODE-DATE.
015700      20  MS-WK-IND-STAT-CODE-YR     PIC XX .
015800      20  MS-WK-IND-STAT-CODE-MO     PIC XX .
015900      20  MS-WK-IND-STAT-CODE-DA     PIC XX .
016000      20  FILLER REDEFINES MS-WK-IND-STAT-CODE-DA .
016100      25  FILLER                     PIC X .
016200      25  MS-WK-INS-VER-CODE        PIC X .
016300      15  FILLER                     PIC X .
016400      15  MS-WK-AVLOS-CODE           PIC X .
016500      05  MS-WK-OCCUPATION            PIC XX .
016600      05  MS-WK-OCCUPATION-99 REDEFINES MS-WK-OCCUPATION PIC 99 .
016700      05  MS-WK-EVA-CODE              PIC X(9) .
016800      05  FILLER REDEFINES MS-WK-EVA-CODE .
016900      10  MS-WK-CDC-CODE             PIC X .
017000      10  MS-WK-ACVA-CODE            PIC X(4) .
017100      10  MS-WK-NOM-ROLL.
017200      15  MS-WK-ACVATAPE-CODE       PIC X .
017300      15  MS-WK-INS-CODE             PIC X .
017400      15  MS-WK-MAN-CHG-CODE        PIC X .
017500      15  FILLER                     PIC X .
017600      05  MS-WK-FILLER.
017700      10  MS-WK-ARS1                  PIC X .
017800      10  MS-WK-ARRIVAL-SITE         PIC X .
017900      05  MS-WK-TRLR-COUNT           PIC 9(2) .
018000      02  MS-WK-TRAILER.
018100      05  MS-WK-TRLR OCCURS 1 TO 22 TIMES
018200      DEPENDING ON MS-WK-TRLR-COUNT
018300      INDEXED BY M N.
018400      10  MS-WK-TRLR-TYPE             PIC X .
018500      10  MS-WK-TRLR-T1-INS.
018600      15  MS-WK-T1-STATE              PIC XX .
018700      15  MS-WK-T1-CITY-CODE         PIC XXXXX .
018800      15  MS-WK-T1-COUNTY            PIC XXX .
018900      15  MS-WK-T1-OCCUPATION        PIC XX .
019000      15  MS-WK-T1-INDUSTRY         PIC XX .
019100      15  MS-WK-T1-EMP-STATUS        PIC X .
019200      15  MS-WK-T1-IMMIG-STATUS     PIC X .
019300      15  MS-WK-T1-IMMIG-STATUS-YR  PIC XX .
019400      10  MS-WK-TRLR-T2-INS.
019500      15  MS-WK-T2-STATE              PIC XX .
019600      15  MS-WK-T2-CITY-CODE         PIC XXXXX .

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019700	15	MS-WK-T2-COUNTY	PIC XXX.
019800	15	MS-WK-T2-OCCUPATION	PIC XX.
019900	15	MS-WK-T2-INDUSTRY	PIC XX.
020000	15	MS-WK-T2-EMP-STATUS	PIC X.
020100	15	MS-WK-T2-IMMIG-STATIS	PIC X.
020200	15	MS-WK-T2-IMMIG-STATUS-YR	PIC XX.

020300 10 MS-WK-TRLR-RESERVED-INS PIC X(3) .
020400 02 MS-WK-REST PIC X(20) .