

# **Supplemental User Note 1**

### Office of Refugee Resettlement (ORR) Master File, 1975 – February 1990 NN3-292-95-001 Records of the National Science Foundation (Record Group 292)

NARA created public use versions of the RG468.ORRMF.N5091 and RG468.ORRMF.MG822 files to mask fields containing personal privacy information exempt from disclosure under the Freedom of Information Act (FOIA) (b)(6) including alien registration numbers and names.

The two restricted files were preserved in EBCDIC with variable-length records. NARA had to convert the files into ASCII with fixed-length records with two record-delimiters (carriage return and line feed) and pad the record length to 1,030. The record length includes the delimiters.

Upon converting the RG468.ORRMF.N5091 file from EBCDIC to ASCII, it was discovered that the file contained stray binary or non-standard characters. The characters did not pose problems when the file was converted from EBCDIC to ASCII or when the public use version was verified.

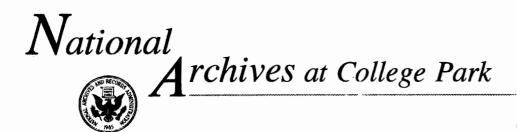
The following is a list of the public use files:

XMIS	File ID	Record Count	Bytes
091878	ORRMF_N5091_PU	862,048	887,909,440
091879	ORRMF_MG822_PU	376,286	387,574,580

Jennifer Namsiriwan Crabb, Archivist Electronic Records Division (RDE) March 21, 2016

NATIONAL ARCHIVES and RECORDS ADMINISTRATION

8601 ADELPHI ROAD College Park, MD 20740-6001



OFFICE OF REFUGEE RESETTLEMENT MASTER FILE

.

1975-1990

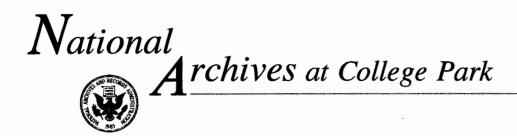
DOCUMENTATION

Record Group 292: Records of the Administration

for Children and Families

Accession Number: 3-292-95-01

September 4, 1996



### LIST OF DOCUMENTATION



#### LIST OF DOCUMENTATION

File Title: Office Of Refugee Resettlement Master File 1975-1990

**Accession:** 3-292-95-1

Number of Pages

### NARA Additions to the Documentation (15 Pages)

Title Page	1
List of Documentation	2
User Note 1	1
User Note 2 (Attachment)	6
Sample Records Dumps	2
Record Layout	3

### Agency Provided Documentation (422 Pages)

ORR Master File Primary Fields (Record Layout)	1
Miscellaneous Codes Sex Marital Status Family Status Education English Ability (Old System) Health Status	1
English Ability - New System - codes and Note on Occupation Codes	1
Immigration Status Codes	2

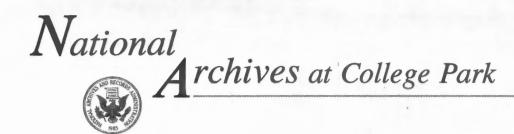
### (LIST OF DOCUMENTATION, cont., 3-292-95-1)

	Number of Pages
Standard Country Codes	
Voluntary Agencies Participating Resettlement Of Refugees	
Standard Occupation Codes	
REFUGEE MASTER WORK AREA (Record	Layout) 5
REFUGEE RESETTLEMENT PROGRAM Ann To Congress, FY 1983	
REFUGEE RESETTLEMENT PROGRAM Ann To Congress, FY 1993	-

NARA Processing Materials

- AERIC Multi-Length Records Separate Reports
- AERIC Validation Summary Results Reports

Prepared by: Chauncey B. Jessup Date: September 5, 1996



**USER NOTE 1** 



USER NOTE 1

#### OFFICE OF REFUGEE RESETTLEMENT MASTER FILES 1975-1990

When the National Archives (NARA) received these records from the Office of Refugee Resettlement (ORR) in 1990 ORR was in the Social Security Administration (SSA), Department of Health and Human Services (DHHS). It later moved to the Administration for Children and Families (ACF), DHHS, so these ORR records are being maintained among NARA holdings for ACF, RG-292.

NARA received two record layouts for this accession. One is for the 128-byte ORR MASTER FILE PRIMARY FIELDS and the second is for the PRIMARY FIELDS plus 80 additional bytes that may be repeated a variable number of times for appending trailers. A NARA-created record layout derived from the two agency versions of the record layout has been added to the documentation.

ORR says that the Record Type code in column 9 is an "action" code, and that 0=delete, 1=add, 2=changed and A=update or create.

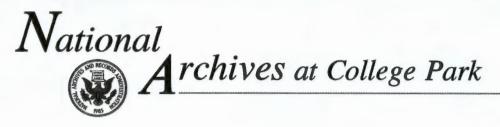
ORR says that the source codes for columns 10, 112, 113-116 and 117-120 are for source of input data, and that 0=CDC, 1=CDC-expanded, 3=Nominal Roll Form, 6=INS, A=ACVA (American Council of Voluntary Agencies), C=Cuban/Haitian entrants, and T=RDC (Refugee Data Center). ACVA codes are entered at foreign refugee processing centers. Nominal Roll codes are from an ICM Nominal Rolls Form which reports the number of migrants arriving in the United States.

**Use alien numbers with caution.** ORR informs the National Archives that some alien numbers may appear more than once, so the use of an additional field such as date of birth is advised when searching the data by alien number.

Alien numbers and person names are exempt from general disclosure under FOIA exemption 5 U.S.C. §552 (b)(6).



**USER NOTE 2** 



USER NOTE 2

File Title: Office of Refugee Resettlement(ORR) Master File, 1975-1990

Accession: 3-292-95-1

This is a two volume file. The dataset names are RG468.ORRMF.N5091 and RG468.ORRMF.MG822. The dates of arrival data are not consistently recorded accurately, but it appears the refugee arrival dates are 1975 to September 30, 1985 on RG468.ORRMF.N5091 and 1985 to February 28, 1990 on RG468.ORRMF.MG822. The variables, record layout and codes are the same for the data on both volumes.

Each record in this file has a 128 byte primary fields layout followed by a variable number of trailers, so the file is in a VB format. To validate the file NARA used a computer routine to separate the file by record lengths. Attached is a list of records grouped together by record lengths. The computer routine identified 19 record lengths on the 1975-1985 tape and 3 on the 1985-1990 tape. The routine added the number of record bytes to the dataset name (eg. RG468.ORRMF.N5091.124). The list includes the record count for each group, and a summary of the validation results for each group. Overall there are 1,238,349 records in this file. Of these, the NARA validation process noted only 14 records with no valid respondent data and 1 record counted on a printed AERIC Load Report (REFUGEE\_RESET\_50910K) which did not show up when viewed online.

The version of the ORR data file available to users is in the VB format. Not all of the data in every record is valid and not all of the records have data in every field. The most frequent data discrepancy noted during the validation process was for the Immigration Status Date coded YYMM. The next most frequent discrepancies noted were numeric codes for Immigration Status when the codebook only allows alphabet codes.

Attachment:

Title: ORR Master File, 1975-1990

Accession: 3-292-95-1

Summary Validation Results:

### M0/B010568

Short Title: LRECL: Record Count:	
Short Title: LRECL: Record Count:	
Short Title: LRECL: Record Count:	
Short Title: LRECL: Record Count:	

1

5. DSN: RG468.ORRMF.N5091.2 Short Title: REFUGEE\_RESET\_50910E LRECL: 2 Record Count: 1 Validation Results: No Data.

6. DSN: RG468.ORRMF.N5091.10
Short Title: REFUGEE\_RESET\_50910F
LRECL: 10
Record Count: 1
Validation Results: Only has an alien number and a source code.

7. DSN: RG468.ORRMF.N5091.112
Short Title: REFUGEE\_RESET\_50910G
LRECL: 112
Record Count: 1
Validation Results: Data value questionable.

8. DSN: RG468.ORRMF.N5091.144 Short Title: REFUGEE\_RESET\_50910H LRECL: 144 Record Count: 1 Validation Results: The basic 128 byte record data is okay except for minor discrepancies and invalid data in the Immigration Status date field coded YYMM. No trailer data in this portion of the file.

9. DSN: RG468.ORRMF.N5091.82 Short Title: REFUGEE\_RESET\_50910I LRECL: 82 Record Count: 6 Validation Results: Contains valid data in the first 82 bytes of the basic 128-byte record. No trailer data in this portion of the file.

10. DSN: RG468.ORRMF.N5091.120 **Short Title:** REFUGEE RESET 50910J **LRECL:** 120 **Record Count:** 5 Validation Results: Basic record data value questionable. No trailer data in this portion of the file. 11. DSN: RG468.ORRMF.N5091.23 Short Title: REFUGEE RESET 50910K **LRECL:** 23 Record Count: 2 (1 when viewed online) Validation Results: Only has an alien number, a name and a source code. No trailer data in this portion of the file. 12. DSN: RG468.ORRMF.N5091.99 Short Title: REFUGEE RESET 50910L **LRECL:** 99 Record Count: 1 Validation Results: Basic record data value questionable. NO trailer data in this portion of the file. 13. DSN: RG468.ORRMF.N5091.78 Short Title: REFUGEE RESET 50910M **LRECL:** 78 **Record Count:** 1 Validation Results: Contains valid data in the first 78 bytes of the basic 128 byte record. No trailer data in this portion of the file. 14. DSN: RG468.ORRMF.N5091.40 Short Title: REFUGEE RESET 50910N **LRECL:** 40 Record Count: 1 Validation Results: Basic record data value questionable. Not trailer data in this portion of the file.

15. DSN: RG468.ORRMF.N5091.76 Short Title: REFUGEE RESET 509100 **LRECL:** 76 **Record Count:** 1 Validation Results: Alien number and name ok. Other basic record data value questionable. No trailer data in this portion of the file. 16. DSN: RG468.ORRMF.N5091.28 Short Title: REFUGEE RESET 50910P **LRECL:** 28 **Record Count:** 2 Validation Results: Contains only alien number, name and source code. No trailer data in this portion of the file. 17. DSN: RG468.ORRMF.N5091.174 **Short Title:** REFUGEE RESET 50910**Q LRECL:** 174 Record Count: 2 Validation Results: Basic record data ok starting with the birthday field and ending with the occupation field. One record has trailer data consisting of valid State, city, county and occupation codes. No trailer data in the other record. 18. DSN: RG468.ORRMF.N5091.22 Short Title: REFUGEE RESET 50910R **LRECL:** 22 **Record Count:** 1 Validation Results: Only has an alien number, person name and a source code. No trailer data in this portion of the file. DSN: RG468.ORRMF.N5091.100 19. Short Title: REFUGEE RESET 50910S **LRECL:** 100 **Record Count:** 1 Validation Results: Contains valid data for the country of birth, country of citizenship, arrival date, city name, State code, county code and sponsoring agency but apparently no individual identifying information. No trailer data in this portion of the file.

M0/B010566

1. DSN: RG468.ORRMF.MG822.124
Short Title: REFUGEE\_RESET\_MG822A
LRECL: 124
Record Count: 371,582
Validation Results: Basic 128 byte record data okay except for
minor discrepancies. No trailer data in this
portion of the file.

2. DSN: RG468.ORRMF.MG822.126
Short Title: REFUGEE\_RESET\_MG822B
LRECL: 126
Record Count: 4,703
Validation Results: Basic 128 byte record data okay except for
minor discrepancies. No trailer data in this
portion of the file.

3. DSN: RG468.ORRMF.MG822.2
Short Title: REFUGEE\_RESET\_MG822C
LRECL: 2
Record Count: 1
Validation Results: No data in record.



RECORD LAYOUT

#### ORR MASTER FILE PRIMARY FIELDS

Field	Length	Column
Alien number	8	01-08
Record type 2 company on and	1	09
Record type 3 Source codes Source	1	10
Name	26	11-36
Birthdate (YYMMDD)	6	37-42
Country of birth	2	43-44
Sex	1	45
Country of citizenship	2	46-47
Marital status	1	48
Family status	1	49
Health Status A	1	50
Health Status B	1	51
Case number	10	52-61
Voluntary agency	4	62-65
Arrival date (YYMMDD)	6	66-71
City	15	72-86
State	2	87-88
County	3	89-91
City code	5	92-96
Education	1	97
English ability (R,W,S)	3	98-100
Immigration status code	1	101
Immigration status code date (YYMM)	4	102-105
Filler	4	106-109
Occupation	2	110-111
CDC code	1	112
CDC code ACVA code Nominal Roll code	4	113-115
Nominal Roll code )	4	117-120
Filler	2	121-122
Trailer count	2	123-124

Source codes are internal to the system, abouing what the source document was.





#### RECORD LAYOUT

OFFICE OF REFUGEE RESETTLEMENT (ORR) MASTER FILES, 1975-1990

NARA received two record layouts for this ORR accession. One is for a 128-byte ORR MASTER FILE PRIMARY FIELDS and the second is for the PRIMARY FIELDS plus 80 additional bytes that may be repeated a variable number of times for appending trailers. Variable length is apparently determined by the number of fixedlength 80-byte trailers appended to the 128-byte Primary Fields.

This NARA-created record layout combines the two agency-provided record layouts into one for easier usage. The agency-provided record layouts are still being preserved with this documentation.

LOCATION 1 ON THE RECORD LAYOUT IS RECORDED IN LOCATION 5 ON THE DATA TAPE, THUS A 124 BYTE RECORD ON THE RECORD LAYOUT IS A 128 BYTE RECORD ON THE DATA TAPE, AND A 204-BYTE RECORD ON THE RECORD LAYOUT, FOR RECORDS WITH APPENDED TRAILERS, IS A 208 BYTE RECORD ON THE DATA TAPE.

COLUMN WIDTH	FIELD NAME	COLUMN LOCATION
PIC X. PIC X. PIC X(26). PIC 9(6). PIC XX. PIC X. PIC X. PIC X. PIC X. PIC X. PIC X. PIC X. PIC X. PIC X(10). PIC X(4). PIC 9(6).	SOURCE NAME BIRTHDATE (YYMMDD) BIRTH COUNTRY SEX COUNTRY OF CITIZENSHIP MARITAL STATUS FAMILY STATUS HEALTH STATUS A	<pre>9 . 10 . 11-36 . 37-42 . 43-44 . 45 . 46-47 . 48 . 49 . 50 . 51 . 52-61 . 62-65 . 66-71</pre>

(Page 1 of 3)

PIC XX. PIC X. PIC X(4). PIC [XXXX]. PIC [XX]. PIC 9(20. TRAILERS MA YEARS AND U	STATE [FIPS code]87-88COUNTY [FIPS code]92-96CITY CODE [FIPS]92-96EDUCATION97ENGLISH READING (R) ABILITY98ENGLISH WRITING (W) ABILITY99ENGLISH SPEAKING (S) ABILITY100IMMIGRATION STATUS CODE101IMMIGRATION STATUS CODE YR (YY)102-103IMMIGRATION STATUS CODE MO (MM)104-105FILLER106-109OCCUPATION [code]110-111CDC CODE113-116NOMINAL ROLL CODE117-120FILLER121-122TRAILER COUNT123-124
PIC X. PIC XX. PIC XXXX. PIC XXX. PIC XX. PIC XX. PIC X. PIC X. PIC X.	TRAILER TYPE       125         STATE [FIPS code]       126-127         CITY CODE [FIPS]       128-132         COUNTY [FIPS code]       133-135         OCCUPATION       136-137         INDUSTRY       138-139         EMPLOYMENT STATUS       140         IMMIGRATION STATUS       141         IMMIGRATION STATUS YR       142-143
PIC XX. PIC XXXXX. PIC XXX. PIC XX. PIC XX. PIC X. PIC X. PIC XX. PIC X(3).	STATE [FIPS code]       144-145         CITY CODE [FIPS]       146-150         COUNTY [FIPS code]       151-153         OCCUPATION       154-155         INDUSTRY       156-157         EMPLOYMENT STATUS       158         IMMIGRATION STATUS       159         IMMIGRATION STATUS YR       160-161         RESERVED-INS       162-164
PIC X(J). PIC XX. PIC XXX. PIC XXX. PIC XX. PIC XX. PIC X. PIC X. PIC XX.	TRAILER TYPE       165         STATE [FIPS code]       166-167         CITY CODE [FIPS]       168-172         COUNTY [FIPS code]       173-175         OCCUPATION       176-177         INDUSTRY       178-179         EMPLOYMENT STATUS       180         IMMIGRATION STATUS       181         IMMIGRATION STATUS YR       182-183
	STATE [FIPS code] 184-185 CITY CODE [FIPS] 186-190

(Page 2 of 3)

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### ORR MASTER FILE PRIMARY FIELDS

AND

CODES

ORR REFUGEE SYSTEM - Miscellaneous Codes

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Data Element (characters)	Description		Code
Sex (1)	Male Female Unknown		M F U
-	Single Married Widowed Divorsed Separated Orphaned/Abandoned Child Unknown		S M D P O U
	Unattached Individual Head of Family Spouse Dependant Unaccompanied Minor Unknown		I H S D M U
Education (1)	None Primary School Secondary School University Graduate School Technical School Unknown		N P S C G T U
English Ability (3) (old system)	Reading (lst character) Yes, reads English Some, but extent unknown No, reads no English Unknown		Y S N U
	Writing (2nd character) Same coding as above		
	Speaking (3rd character) Same coding as above		
Health Status (2)	Class A Health Condition Yes No Unknown	(lst)	Y N U
	Class B Health Condition Yes No Unknown	(2nd)	Y N U
			3/18/82

NARA Reference Copy

English ability - new system

AAA	 Minimal	survival	English	ability
	(not li	iterate i	n native	language)

- BBB Minimal survival English ability
- (literate in native language)
- CCC Some proficiency, can understand English in most survival situations
- DDD Functional English ability in routine survival situations
- EEE Fairly proficient in English (12 or more years of education)
- AID Good English ability served as interpreter for other refugees during training program
- 000 Exempted from ESL training for humanitarian or other reasons or because they do not fall within the age range

For refugees between the ages of 13 and 16 trained at U.S.G. ESL/CO programs overseas:

PAS - 20 week ESL/CO program for school age refugees.

For refugees not trained at U.S.G. facilities, an informal assessment of the refugee's reading, writing and speaking ability (in this order) is provided:

- G Good
- S Some
- N None
- U Unknown

An individual who can read some English, but can neither write nor speak English would carry the code: SNN. Readers of the report are cautioned to note the informal, non-standardized nature of these assessments made by overseas non-ESL posts as compared with those of the formal ESL/CO overseas training program.

COLUMN 14: OCCUPATIONS (OCC)

The Department of Labor 3-digit list of standard occupation codes is utilized to report the primary previous occupation of the refugee. The list is found in Attachment 4. For individuals who have never worked outside the home, are disabled, were retired in their own country or for whom this information is unavailable, no code will be listed.

# ORR REFUGEE DATA SYSTEM

# Immigration Status Codes

Immigration Status	<u>Code</u>	Notes
Refugee (Sec. 207)	R	
Asylee (Sec. 208)	S	Asylees enter the ORR system when joining a spouse or parent previously granted political asylum. They are eligible for ORR benefits.
Amerasian (P.L. 100-204)	м	
Immigrant	I	
Parolee (Humanitarian or public interest)	Н	Parolees enter the ORR system if they arrive as part of a refugee flow but do not qualify for individual refugee status. They are not eligible for ORR benefits.
Nonimmigrant	К	
Entrant	E	Term applied to certain Cuban and Haitian nationals. Eligible for ORR-like benefits in states that have an entrant program.
Permanent Resident Alien	A	Code applied when a refugee has adjusted status after one year in the U.S. and his I-643 form has been linked in the ORR system.
Naturalized U.S. Citizen	N	
Deceased	D	

# ORR REFUGEE DATA SYSTEM

# Immigration Status Codes

Immigration Status	<u>Code</u>
Refugee (Sec. 207)	R
Asylee (Sec. 208)	S
Amerasian (P.L. 100-204)	М
Immigrant	I
Parolee (humanitarian or public interest parole)	Н
Nonimmigrant	К
Entrant	Е
Permanent Resident Alien (adjusted from refugee status)	A
Naturalized U.S. Citizen	N
Deceased	D

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				Pakistan	
ORR REFUGEE SYST	TEM - Standard Coun	atry Codes		Panama	
Afghanistan	AF	U S Territories		Saudi Arab	
Albania	AL			South AFrica	-
Angola	AO	American Samoa	AQ	Somalia	SO
Austia	AU	Guam	GQ		
Australia	AS	Johnson Atoll	JQ	Spain	
Bulgaria China	BU CH	No. Marianna Islands		Sudary	SU
Cuba	CU	Midway Island	MQ		
Cyprus	CY	Puerto Rico Trust Territories of	RQ	United Arab E	MI TC
Czechoslovakia	CZ	the Pacific Islands	170	T	TZ
El Salvador	ES	Virgin Islands		TANZANIA	14
Ethopia	ET	Wake Island	VQ WQ	Liganda	UG
France	FR	Hare Islan	ny	United Kingd	
Ghana	GH			UNITE KINGS	on ur
Haiti	HA	U S Citizen	US	USSR	UR
Hong Kong	HK	O D CICIZEII	00		
Hungary	HU	<i>I</i> .		USA	us
India	IN	Nicavagua Angentina Botswana	NU	Namibia	WA
Indonesia	ID	i	10		WA
Iran	IR	Argentina	AR	YEMEN	YS
Israel	IS	D	21		/-
Japan	JA	BOtswana	BC		
Jordan	JO		PDJ	(III)	
Kampuchea	KH-+CB	Cambodia/Kampuchen	CB 4}	< # )	
Korea	KS	6		5	
Laos	LA	Zairl	CG	/	
Lebanon	LE		-		
Macao	MC	Columbia	(0)		
Malaysia	MY	F	E C		
Philippines	RP	Egypt	EG		
Poland	PL		FI		
Romania	RO	Finland	F 1		
Singapore	SN	A Problem	GC		
Syria	SY	German Reneveric Republic			
Soviet Union	UR "	Federal Republic of Germany	GE		
Switzerland	SZ	•			
Taiwan	TW	Greeke	GK		
Thailand	TH		GT		
Turkey	TU	Guatemala	6		
Veneguela	VE	Italy	IT		
Vietnam	VM				
Yemen	YE	IRAQ	IZ		
Yugoslovakia	YO	Jamaica	JM		
Zambia	ZA				
Born on Board	OR	Kenya	KE		
Born on Board	OB	Kuwait	-		
Born at Sea	OB		KU		
Stateless	ZN ZU	Lesotho	LT		
Unknown/None Other	ZZ	Revised 3/2/82			
OTICE	44		24		
		Libya			
		Malaui	MI		
		Morocio	MD		
		Maxico	MX		
		Mozambique			
		MOZAMDIQUE	MZ		
		Paraguay	PA		

# ORR REFUGEE SYSTEM - Standard Country Codes

Afghanistan	AF
Albania	AL
Angola	AC
Austia	AU
Australia	AS
Bulgaria	BU
China	CH
Cuba	CU
Cyprus	CY
Czechoslovakia	CZ
El Salvador	ES
Ethopia	DI
France	FR
Ghana	GH
Haiti	HA
Hong Kong	HK
Hungary	HU
India	IN
Indonesia	ID
Iran	IR
Israel	IS
Japan	JA
Jordan	JC
Kampuchea	KH
Korea	KS
Laos	LA
Lebanon	1.10
Macao	MC
Malaysia	MY
Philippines	RP
Poland	PL
Romania	RC
Singapore	SN
Syria	SY
Soviet Union	UF
Switzerland	SZ
Taiwan	TW
Thailand	TH
Turkey	TU
Venequela	VE
Vietnam	VM
Yemen	
	YE
Yugoslovakia	YC
Zambia	ZA
Born on Board	OB
Born at Sea	OE
Stateless	ZN
Unknown/None	ZU
Other	ZZ

# U S Territories

American Samoa	AO
Guam	GO
Johnson Atoll	JO
No. Marianna Islands	
Midway Island	MO
Puerto Rico	RO
Trust Territories of	NY
the Pacific Islands	NO
Virgin Islands	VO
Wake Island	WQ
U S Citizen	US
Nicavagua	NU

Revised 3/2/82

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# ATTACHMENT 1

# VOLUNTARY AGENCIES PARTICIPATING IN RESETTLEMENT OF REFUGEES

ACNS	American Council for Nationalities Services 95 Madison Avenue New York, New York 10016 (212) 532-5858
AFCR	American Fund for Czechoslovak Refugees, Inc. 1776 Broadway - Suite 2105 New York, New York 10019 (212) 265-1919
CWS	Church World Service Immigration and Refugee Programs 475 Riverside Drive New York, New York 10115-0050 (212) 870-2164
HIAS	Hebrew Immigrant Aid Society 200 Park Avenue South New York, New York 10003 (212) 674-6800
IOWA	Iowa Department of Human Services Bureau of Refugee Programs 1200 University - Suite D Des Moines, Iowa 50314 (515) 281-3119
IRC	International Rescue Committee 386 Park Avenue South - 10th Floor New York, New York 10016 (212) 679-0010
LIRS	Lutheran Immigration and Refugee Service Lutheran Council in the U.S.A. 360 Park Avenue South New York, New York 10010 (212) 532-6350
PAIR	Polish American Immigration and Relief Committee, Inc. 119 East 15th Street New York, New York 10003 (212) 254-2240



The Presiding Bishop's Fund for World Relief (new The Episcopal Church Center 815 Second Avenue New York, New York 10017 (212) 867-8400

Episcopal Migration Ministries)

TF

Tolstoy Foundation, Inc. 200 Park Avenue South - Room 1612 New York, New York 10003 (212) 677-7770

USCC

United States Catholic Conference Migration and Refugee Services 902 Broadway - 8th Floor New York, New York 10010 (212) 460-8077

WRRS

World Relief P.O. Box WRC Nyack, New York 10960 (914) 268-4135

# CANE

Cuban-American National Foundation

ORR REFUGEE SYSTEM - Standard Occupational Codes

Professional, Technical, and Managerial Occupations in:

Architecture, engineering, and surveying	01
Mathematics and physical sciences	02
Life sciences	04
Social Sciences	05
Medicine and health	07
Education	09
Museum, library, and archival sciences	10
	10
Law and jurisprudence	
Religion and theology	12
Writing	13
Art	14
Entertainment and recreation	15
Administrative specializations	16
Managers and officials not elsewhere classified	18
Miscellaneous professional, technical, and managerial	19
Clerical, Sales, and Related Occupations in:	
Stenography, typing, and filing	20
Computing and account-recording	21
Production and stock clerks	22
Information and message distribution	23
Miscellaneous clerical	24
Sales occupations, services	25
Sales occupations, consumable commodities of	26
Sales eccepations (Consumable Combalance along field	
Sales occupations, commodities not elsewhere classified Miscellaneous sales	<b>89</b> 27 29
	~ 1
Service and Service Related Occupations in:	
Le	
Domestic service	30
Food and beverage preparation and service	31
Lodging services and	32
Barbering cosmetology services	33
Amusement and recreation services	34
Miscellaneous personal services	35
Apparel and furnishings service 5	36
Protective services	37
Building services	38
-	
Agricultural, Fishery, Forestry, and Related Occupations in:	
Plant farming	40
Animal farming	41
Miscellaneous agricultural	42
Fisher	44
	45
Forestry and	
Hunting trapping	46

Processing Occupations in:

a - P

Metal products	50
Ore refining and foundry work and	51
Food, tobacco, related products	52
Paper and related materials	53
Petroleum, coal, natural or manufactured gas, related products	54
Chemicals, plastics, synthetics, rubber, paint, related products	55
Wood and wood products	56
Stone, clay, glass, related products	57
Leather, textiles, related products	58
Processing occupations not elsewhere classified	59
Machine Trades Occupations in:	
Metal machining	60
Metalwogking occupations not elsewhere classified	61
Mechanics	62
Machinery repairers	63
Paperworking	64
Printing	65
Wood machining	66
Machining stone, clay, glass, related materials	67
Textiles	68
Machine trades occupations not elsewhere classified	69
Benchwork Occupations in Fabrication, Assembly, and Repair of:	
Metal products not elsewhere classified	70
Scientific, medical, photographic, optical, horological products	71
Electrical equipment	72
Products made from assorted materials	73
Painting, decoration, e.(stat)	74
Plastics, synthetics, rubber, related products	75
Wood products	76
Sand, stone, clay, glass products	77
Textile, leather, related products	78
Bench work occupations not elsewhere classified	79
Stuctural Work amd Related Occupations in:	
Metal fabricating not elsewhere classified	80
Welders, cutters, a	81
Electrical assembling, installing, repairing	82
Painting, plastering, waterproofing, cementing,	84
Excavating, grading, paving, a	85
Construction occupations not elsewhere classified	86
Structual work occupations not elsewhere classified	89
Miscellaneous Occupations in:	
Motor freight	90
Transportation not elsewhere classified	91
Packaging and materials handling	92
Extraction of minerals	93
Production and distribution of utilities	95
Amusement, recreation, motion picture, radio, television	96
Graphic art work	97

#### ORR REFUGEE SYSTEM - Occupations Codes

Page 3.

Where occupation is not known, determine the appropriate entry based on the individual's age at Date of Arrival in the U. S. as follows:

If the individual's age at Date of Arrival is --

19 5 Less than 5, the Occupation Code is Z1 meaning Child. 6 but less than 18, the Occupation Code is Z2 meaning Student. 19 but less than 64, the Occupation Code is Z3 meaning Employable, but occupation unspecified. 65 and over, the Occupation Code is Z4 meaning Retired.

One other code may be used, Z5 meaning Disabled Person.

Rev. 3/2/82



### ORR MASTER RECORD WORK AREA

(Record/Trailers Layout)

003800 FD MASTER-IN RECORDING MODE V 003900 BLOCK CONTAINS 0 CHARACTERS 004000 004100 RECORD CONTAINS 124 TO 1024 CHARACTERS LABEL RECORDS OMITTED. 004200 004300 01 MS-IN-RECORD. 05 MS-PRIM-REC. 004400 10 MS-IN-ANO PIC X(8). 004500 PIC X(112). 004600 10 FILLER 004700 05 MS-IN-ARS PIC XX. 05 MS-IN-TRLR-COUNT PIC 99. 004800 05 MS-IN-TRLR OCCURS 1 TO 22 TIMES 004900 DEPENDING ON MS-IN-TRLR-COUNT 005000 005100 PIC X(40). 005200 05 MS-FILLER PIC X(20). 006300 006400 006500 009000\* 009100\* THE REFUGEE MASTER RECORDS ARE VARIABLE LENGTH. THEY CONSIST OF A ROOT SEGMENT OF FIXED LENGTH AND A VARIABLE NUMBER OF 009200\* 009300\* FIXED LENGTH TRAILERS OF MULTIPLE TYPES. 009400\* 009500\* THE ROOT SEGMENT EXISTS FOR ALL MASTER RECORDS. FROM 0 TO 25 TRAILERS MAY EXIST FOR A GIVEN RECORD. 009600\* 009700\* THE ROOT SEGMENT IS CREATED WHEN A RECORD IS ADDED TO THE FILE. \*009800 009900\* TRAILERS ARE FORMATTED ACCORDING TO TYPE. THE FOLLOWING TYPES 010000\* 010100\* MAY EXIST: 1. INS ANNUAL DATA - DATA FOR UP TO LAST FIVE YEARS 010200\* 010300\* MAY EXIST. 2. PUBLIC ASSISTENCE DATA - UP TO 20 TRAILERS OF THIS 010400\* TYPE MAY EXIST. 010500\* 010600\* 010700 010800 01 MASTER-WORK-AREA. 010900 02 MS-WK-PRIMARY. 011000 05 MS-WK-ANO. 10 MS-WK-ANO-1 PIC X. 011100 PIC X(7). 011200 10 MS-WK-ANO-2 05 MS-WK-RECTYPE PIC X. 011300 05 MS-WK-SOURCE PIC X. 011400 PIC X(26). 011500 05 MS-WK-NAME 05 MS-WK-BIRTHDATE. 011600 011700 10 MS-WK-BIRTH-YR PIC XX. PIC XX. 10 MS-WK-BIRTH-MO 011800 10 PIC XX. 011900 MS-WK-BIRTH-DA 05 MS-WK-BIRTHDATE-99 REDEFINES MS-WK-BIRTHDATE. 012000 PIC 99. 012100 10 MS-WK-BIRTH-YR-99 PIC 99. MS-WK-BIRTH-MO-99 012200 10 PIC 99. 10 MS-WK-BIRTH-DA-99 012300 PIC XX. MS-WK-BIRTH-COUNTRY 012400 05 PIC X. 012500 05 MS-WK-SEX PIC XX. MS-WK-CITIZEN-COUNTRY 012600 05 MS-WK-MARITAL-STATUS PIC X. 012700 05 PIC X. MS-WK-FAMILY-STATUS 05 012800 PIC X. 05 MS-WK-HEALTH-STATUS-A 012900 PIC X. 013000 05 MS-WK-HEALTH-STATUS-B

013100 013200	05 MS-WK-CASE-NO. 10 MS-WK-CASENO-1-9.	
013200	15 MS-WK-CASENO-1-2	PIC X(2).
013400	15 MS-WK-CASENO-3	PIC X.
013500	15 FILLER	PIC X(6).
013600	10 MS-WK-CASENO-10	PIC X.

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013700	05 MS-WK-VOLAG PIC X(4).
013800	05 MS-WK-ARRIVAL-DATE. 10 MS-WK-ARRIVAL-YR PIC 99.
013900 014000	10 MS-WK-ARRIVAL-IR PIC 99.
014100	10 MS-WK-ARRIVAL-DA PIC 99.
014200	05  MS-WK-CITY PIC X(15).
014300	05 MS-WK-STATE PIC XX.
014400	05 MS-WK-STATE-99 REDEFINES MS-WK-STATE PIC 99.
014500	05 MS-WK-COUNTY PIC XXX.
014600	05 MS-WK-COUNTY-99 REDEFINES MS-WK-COUNTY PIC 999.
014700	05 MS-WK-CITY-CODE PIC XXXXX.
014800	05 MS-WK-EDUCATION PIC X.
014900	05 MS-WK-ENGLISH-ABILITY.
015000	10 MS-WK-ENG-R PIC X.
015100 015200	10MS-WK-ENG-WPIC X.10MS-WK-ENG-SPIC X.
015300	$05 \text{ MS-WK-SSNO} \qquad \text{PIC X}.$
015400	05 MS-WK-SSNO FIC X(9). 05 MS-WK-IND-STATUS-CODES REDEFINES MS-WK-SSNO.
015500	15 MS-WK-IND-STAT-CODE PIC X.
015600	15 MS-WK-IND-STAT-CODE-DATE.
015700	20 MS-WK-IND-STAT-CODE-YR PIC XX.
015800	20 MS-WK-IND-STAT-CODE-MO PIC XX.
015900	20 MS-WK-IND-STAT-CODE-DA PIC XX.
016000	20 FILLER REDEFINES MS-WK-IND-STAT-CODE-DA.
016100	25 FILLER PIC X.
016200	25 MS-WK-INS-VER-CODE PIC X.
016300	15 FILLER PIC X.
016400	15 MS-WK-AVLOS-CODE PIC X.
016500	05 MS-WK-OCCUPATION PIC XX.
016600	05 MS-WK-OCCUPATION-99 REDEFINES MS-WK-OCCUPATION PIC 99.
016700	05 MS-WK-EVA-CODE PIC X(9).
016800 016900	05 FILLER REDEFINES MS-WK-EVA-CODE. 10 MS-WK-CDC-CODE PIC X.
017000	$10 \text{ MS-WK-CDC-CODE} \qquad \text{PIC X.} \\ 10 \text{ MS-WK-ACVA-CODE} \qquad \text{PIC X(4).} \\ \end{array}$
017100	10 MS-WK-NOM-ROLL.
017200	15 MS-WK-ACVATAPE-CODE PIC X.
017300	15 MS-WK-INS-CODE PIC X.
017400	15 MS-WK-MAN-CHG-CODE PIC X.
017500	15 FILLER PIC X.
017600	05 MS-WK-FILLER.
017700	10 MS-WK-ARS1 PIC X.
017800	10 MS-WK-ARRIVAL-SITE PIC X.
017900	05 MS-WK-TRLR-COUNT PIC 9(2).
018000	02 MS-WK-TRAILER.
018100	05 MS-WK-TRLR OCCURS 1 TO 22 TIMES
018200	DEPENDING ON MS-WK-TRLR-COUNT
018300 018400	INDEXED BY M N. 10 MS-WK-TRLR-TYPE PIC X.
018400	10 MS-WK-TRLR-TIPE PIC X. 10 MS-WK-TRLR-T1-INS.
018500	15 MS-WK-TI-STATE PIC XX.
018700	15 MS-WK-TI-CITY-CODE PIC XXXXX.
018800	15 MS-WK-T1-COUNTY PIC XXX.
018900	15 MS-WK-T1-OCCUPATION PIC XX.
019000	15 MS-WK-T1-INDUSTRY PIC XX.
019100	15 MS-WK-T1-EMP-STATUS PIC X.
019200	15 MS-WK-T1-IMMIG-STATUS PIC X.
019300	15 MS-WK-T1-IMMIG-STATUS-YR PIC XX.
019400	10 MS-WK-TRLR-T2-INS.
019500	15 MS-WK-T2-STATE PIC XX.
019600	15 MS-WK-T2-CITY-CODE PIC XXXXX.
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019700	15	MS-WK-T2-COUNTY	PIC	XXX.		
019800	15	MS-WK-T2-OCCUPATION	PIC	XX.		
019900	15	MS-WK-T2-INDUSTRY	PIC	XX.		
020000	15	MS-WK-T2-EMP-STATUS	PIC	х.		
020100	15	MS-WK-T2-IMMIG-STATIS	PIC	х.		
020200	15	MS-WK-T2-IMMIG-STATUS-	-YR	PIC	XX.	

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020300		10 MS-WK-TRLR-RESERVED-INS	PIC X(3).
020400	02	MS-WK-REST	PIC X(20).